



SECRETARY OF THE SENATE
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July 1, 2003

By Certified Mail, Return Receipt Requested

Secretary of the Senate
Office of Public Records
P.O. Box 5109
Alexandria, VA 22301-0109

Re: Carper for Senate (Identification No. C00349217)

Dear Sir or Madam:

Please accept this letter as the reply of Carper for Senate (the "Committee") to the March 28, 2003 letters issued by Kelly M. Scindian, Campaign Finance Analyst, Reports Analysis Division, Federal Election Commission regarding the Committee's Mid-Year Report (1/1/02-6/30/02) and Year-End Report (7/1/02-12/31/02).

With regard to the question posed concerning the Mid-Year Report, please be advised that the Committee employs the following procedure in order to meet the reporting obligations of 11 CFR §104. All solicitations sent out by the Committee include a clear and conspicuous request for the contributor information and further informs the contributor of the requirements of federal law for the reporting of such information.

To the extent such contributor information is not supplied, the Committee makes at least one follow-up effort to obtain the missing information. In most instances, the Committee's Compliance Director sends a "form" letter to the contributor requesting the missing information. If a follow-up letter is not sent, the Committee's Compliance Director places a telephone call to the contributor requesting the missing information. In most instances, a written notation is made in the Committee's "contributor" database, noting that such a call was placed and the missing information requested. To the extent the Committee receives additional information, amended reports are, or will be, filed.

With regard to the specific individuals for whom contributor information is missing on the Mid-Year Report, the Committee followed the above procedure. Enclosed herewith is a copy of the solicitation envelope used by the Committee, along with the "form" letter sent to obtain any missing contributor information. To the extent additional information has been received, the Committee will be filing amended reports for the appropriate filing period.